

Interview Rec- Anyone with FACA experiece was a Maybe or a Yes	Cert List	First Name	Last Name	Credentials	Notes	Current Agency
No	1	(b) (6), (b) (7)(C)			Paralegal, No FACA experience	(b) (6), (b) (7)(C)
No	1				Professor, No FACA experience	
No	1				No FACA experience	
No	1			PsyD	No FACA experience, retired sitting on Bluegrass Board	
Maybe	1			JD, MPA	CDC Diversity and Inclusion Executive Steering Committee (DIESC) Acting Federal Advisory Strategic Planning Officer/Branch Chief (06/2013-03/2014) Acting Deputy of Regulations (12/2014-05/2015)	
No	1			MPH MS	State committtees, No FACA experience	
Maybe	1			Doctor Mgmt	ASPR Program Analyst 07/2010 – 08/2016 Served as an analyst in the establishment of a national advisory committee, pursuant to the Federal Advisory Committee Act, related to public health emergency preparedness and response; organized conferences and workshops; assisted with implementing advisory committees by hand-selecting groups of advisors with a broad range of expertise in science, medicine, and public health who are aligned with the culture and mission of ASPR.	
No	1				No FACA exp, the subject-matter expert Librarian to the Department of Veterans Affairs' Federal Advisory Committees	
No	1				No FACA experience	
Yes	1				Deputy Director, GS-343-14 Step 4, (June 2019 – present) Program Analyst, GS-343-13 Step 4, (October 2015 – June 2019) co- Business Owner of our Committee Management Module (CMM) database I assist in managing a staff of 9 individuals and have direct oversight of 4 staff members. I oversaw and managed the committees of the Advisory Committee to the Director, NIH, the Advisory Committee to the Deputy Director for Intramural Research, and the NIH Human Fetal Tissue Research Ethics Advisory Board – FY2020.	
No	1			JD	Fomer Navy JAG, No FACA exp	
No	1				No FACA exp	
Yes	1			MBA	Alternate DFO August 2014 – Present CBP Commercial Customs Operations Advisory Committee (COAC)	
No	1				Training Coordinator, No FACA exp	

No	2	(b) (6), (b) (7)(C)	Ensures engagement staff follows all Federal Advisory Committee Act (FACA) rules ++ Coordinates Quarterly Board of Visitors (BOV) meeting content and engagement itinerary ++ follows all FACA rules when communicating with USMA BOV Chair and Vice Chair, Congressional and Presidential appointees ++ Monitors all legislative and policy changes to FACA and Advisory boards to ensure Committee rules are update to date and in compliance ++ Supports Designated Federal Officer (DFO) to ensure all meeting notices, agenda items, schedules, recordings, and public facing information are up to date ++ Conducts onboarding of new Presidential appointees and other Board members ++ Completed Secretary of Defense Zero Based Review for all USMA boards and Committees	(b) (6), (b) (7)(C)
Yes	2		Committee Management Officer, the focal point for the National Science Foundation in managing and overseeing the administration of the Federal Advisory Committee Act (FACA) regulations for the agency. Government Information Specialist Government Information Specialist - Detailed FOIA - FOIA MOU - Detail: Freedom of Information Act (FOIA) Team.	
No	2		No FACA experience	
Yes	2		Committee Management Specialist NIDDK, May 2020 - Present Committee Management Specialist NHLBI, December 2016 – May 2020	
Yes	2		An experienced Lead Committee Management Specialist with nearly ten years of experience managing National Institutes of Health (NIH) Institutes and Center (IC) advisory committees established and operated under the Federal Advisory Committee Act (FACA). Didn't answer question.	

Yes	2	Tyeshia	Roberson-Curtis	MS Administration	<p>NIH Program Analyst Aug 2019-Present DHS IOS Program Analyst, Proxy CMO, November 2016 – August 2019 NSF previous not FACA</p> <p>1. In 2019, successfully revised, customized, and completed the DHS Management Directive policy and procedure documents for DHS advisory committees. Updates included but not limited to inserting a wide range of FAQs, and FACA scenarios for the Establishment, Membership, and role of the Designated Federal Officers. 2. Developed and implemented an agency-wide training program for FACA Records Management at the NIH.</p> <p>1. Communicated, responded to, and briefed high-level officials and stakeholders on the applicability of the Federal Advisory Committee Act (FACA), specifically when FACA may apply to a group. For example, I have advised and made determinations that FACA did not apply to a group based on the type of attendance, frequency of meetings, and the intent to obtain viewpoints and/or information from the attendees. 2. Provided annual FACA 101 training to stakeholders at the Department of Homeland Security, advising on the overview of FACA, regulations, and the importance of transparency for Advisory Committees. 3. Collaborated, coordinated, and facilitated the DHS Annual Summit for more than 60 attendees including but not limited to the participation of the General Services Administration, Library of Congress, Office of General Counsel, and Office of Legislative Affairs. 4. Provided external Federal Advisory Committee (FAC) member training to advisory committee members/ new members on the importance of FACA, and the committee's membership.</p>	HHS
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Current Title	Current Office	4. Do you have experience	5. Have you attended Federal Advisory Committee Act training?	12. Do you have experience coordinating Federal Advisory Committee Act related conferences, workshops, and/or training courses?
Chief Paralegal & Senior	(b) (6), (b) (7)(C)			No
Full Professor of		Yes	No	No
SENIOR		Yes	No	No
		Yes	No	No
Senior Advisor		Yes	Yes GSA FACA TRAINING signed up for September 2022 GSA FACA TRAINING 101 August 2022 FACA TRAINING AUGUST 2010 hosted at CDC two-day training.	Yes
Nutrition Training		No	No	No
Lead Program Analyst		No	How to Create an Advisory Committee Package; Advisory Committee Packages; How to Operate Your Advisory Committee; How to Maintain Your Advisory Committee Records; Creating a Committee Management Team. Date: Fall 2013; Agency: ASPR	Program Analyst; July 2010 - August 2016
Library Director		Yes	No	No
Co-Dept Chair and Senior Aerospace Science Teacher		Yes	No	1) USAF - Prog Mgmt/Force Protection - 1998-2000; Transport Mgmt - 2003-2005; 2) Admin Mgmt/Ed Ldrship - ; Pomona, CA - 2019-2020, 3) Doctorate degree -Org
Deputy Director		Yes	I've attended FACA training prior to 2015 and I'm currently enrolled for the November 2022 class.	Program Analyst, NIH Office of Federal Advisory Committee Policy - October 2015 - June 2019 Deputy Director, NIH Office of Federal Advisory Committee Policy - June 2019 - Present
Associate		No	No	No
Management Analyst		No	No	No
Alternate DFO		Yes	FACA Database and Annual Comprehensive Review Training, FACA 201 Training, FACA 202 Training, DHS Federal Advisory Committee Trends, Resources and Stakeholder Engagement	Management and Program Analyst, GS-0343-14/7 Alternate Designated Federal Officer August 2014 – Present
Training Coordinator		Yes	GSA Federal Advisory Committee Act Fundamentals (FACA 101), Completed 3 Aug 2022.	Experience gained as Training Coordinator, July 2015 to Present in coordinating workshops, and/or training courses.

Director for the Strategic Effects at the United States Military Academy – West Point	(b) (6), (b) (7)(C)	Yes	Officially registered for FACA 101 - Completed 15AUG2022; online Unofficially received training over the course of 3+ years coordinating USMA BOV engagements.	Director, Strategic Effects January 2019 - Present
Management Analyst, Committee Management Officer		Yes	Attended GSA/FACA Instructor Led Trng - March 2014 Hosted at NSF FY 2019: GSA/FACA instructor-Led TRNG: March 25-26, May 20-21, June 17-18, and August 26-27	National Science Foundation: Committee Management Officer Hosted at NSF FY 2019: GSA/FACA Instructor-Led TRNG: March 25-26, May 20-21, June 17-18, and August 26-27 Host annual FACA ACR Trng Workshops for the agency
Small Business Advocate		Yes	No	Small Business Advocate, Office of the Governor - State of Texas, May 2019-Present
CMO Detailee, November 2021 - June 2022		Yes	FACA 201 - 2018- GSA	No
Lead Committee Management Specialist (LCMS)		Yes	August 2014, GSA-led Federal Advisory Committee Act training, Instructor-led FACA Management Training (FACA 201)	Lead Committee Management Specialist - 07/2020 - Present

Program Analyst	(b) (6), (b) (7)(C)	Yes	FACA 101: GSA December 2016 FACA 201: GSA March 2017, June 2018, July 2020	Department of Homeland Security Management & Program Analyst November 2016 through August 2019 National Institutes of Health Program Analyst August 2019 through Present
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